

Please wait for the Webinar to start . . . !



Dunbarton Pines Homeowners' Association
Annual Meeting

Sunday, December 6th, 2020 7:00 PM
Zoom Webinar

Welcome!

As with all of the year 2020, this virtual meeting is new for all of us!

This is a Zoom Webinar, which means:

- The Webinar will use a moderator to manage the meeting
 - Only one presenter can talk at a time
 - Only presenters are visible on your screen
 - Presenters will discuss key topics typically covered in our Annual Meeting
 - Participants can ask questions through the use of the “Q&A” function
 - Questions will be addressed at the end of the presentation
 - The moderator will review / consolidate questions and direct them to one of the presenters for discussion
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- As you would hope and expect – we will focus on Association matters and not politics (or other divisive subjects)

Agenda

Fred



Newly Elected Board Members:

Fred Schlemmer	President
Andy Randall	V.P. Landscaping
Karen Harris	Treasurer
Rod Harris	Secretary

Activities Completed in 2020

Financial Report – 2020 Year-to-Date

Planned Activities for 2021

Open Discussion

Fred Schlemmer

Karen Harris

Fred Schlemmer

(Moderated Q&A)

Board Activities Completed for 2019

Fred Schlemmer



- Thanks to Board members for their work this year!
- Continued improvements recommended by the Commons Area Strategy Committee
 - Widened and improved commons access and pathways
 - Added trees to delineate commons area access
- Added additional activities to our landscaper's scope of work for the main commons
 - Additional mowing at height of season
 - Additional leaf cleanup in fall
 - Additional tree / bush trimmings
- Produced newsletters
 - March, 2020
 - June, 2020
 - November, 2020
- Continued to add emails and get homeowners to register in homeowner database
 - 323 Owners have email addresses on file (not all are verified)
 - 172 Homeowners have registered on the Owner's Portal (verifies email address, enables electronic payments)
 - 122 Have been sent an invitation to register, but not yet done so
 - 47 Homeowners have yet to provide email address despite two postal mailings requesting an email
- Maintained "owned" Dunbarton Pines website www.DunbartonPinesofNovi.com
 - Thanks to: Deepa Elangainathan!
- Maintained billings and collections and reported on financial condition*
 - Addressed delinquent homeowner dues
 - 56 Homeowners have used electronic payments (24 "Pull", 32 "Pay Now")

*Slide Follows

Financial Report – 2019 Year-to-Date

Karen Harris



Dunbarton Pines Homeowners' Association			
Income Statement			
12/1/2020			
	Actuals	Anticipated	Estimated
Income	YTD	Full Year	Remaining
6010 Dues and Other Receipts	\$57,780	\$57,780	\$0
6200 Interest Income	142	142	0
Total	\$57,922	\$57,922	\$0
Expenses			
7010 Landscaping	\$43,073	\$43,073	\$0
8010 Fees and Insurance	3,992	3,992	0
8020 Water	2,524	2,524	0
8030 Electric	1,112	1,112	0
8040 Communications	2,414	2,414	0
8050 Enterprise Software	4,081	4,452	371
Total	\$57,195	\$57,567	\$371
Dues Less Expenses	\$727	\$355	(\$371)
Projected Change in Reserves 2020			
Reserves end of 2019		16,895	
Projected Reserves end of 2020		\$17,250	
Cash on hand as of 12/1/2020	\$74,061		
Less: Remaining 2020 Expenses	\$371		
Less: Dues received for 2021 Year	56,440		
Reserves anticipated as of 12/31/2020	\$17,250		

☑ Good collections

☑ Managed expenses

☑ As expected

☑ Good reserves

☑ Strong cash position

Planned Activities for 2021

Fred Schlemmer



- Continue improvements to main commons
 - Make “new” path in main commons woods to bypass homeowners back yards
 - Add a few park benches within main commons area
- Continue managing financial affairs of the Association
- Continue to expand Homeowner registrations on software
 - Objective is to leverage emails for ongoing communications rather than postal service
 - “Broadcast” messages are an example of what’s possible
- Continue Homeowner newsletter - and begin sending via email
 - Newsletters are anticipated to be sent via email by end of 2021
- Maintain Dunbarton public website
 - Deepa Elangainathan

Open Discussion

Moderator



- Questions?
 1. There is a dead tree on Roundview Court. Can we do something about that? (Sophia Harris).
Answer: As long as the tree is in the cul-de-sac, the Association can address. If the tree is on owner's property, then that is either the homeowner or City of Novi responsibility. Andy advises he will investigate.
 2. Is our credit card / bank information put in the owner's portal secure? (Richard Werther).
Answer: Your information is secure. The credit card / bank information is maintained by a third-party processor (Zego, formerly PayLease) who focuses on payment processing. Our software does not store, nor do authorized software users have visibility to credit card / bank information. All we see is information indicating an owner has set up a payment method, the type (credit card or ACH) and the last four digits of the number.
 3. What can be done with leaf bags after the last pickup deadline? (Marianne Prokop). Answer: Homeowners who miss the last pickup are in a bit of a quandary. It is illegal for trash companies to pickup compost (leaves) and it is unclear what City/County locations will take compost. The recommendation is to store the bags over winter out of view from the street until pickup resumes.
 4. Have we considered inviting food trucks into the subdivision? (Tisa Sherry). Answer: Some board members were unaware of nearby subdivisions that accommodate food trucks on a particular day of the week. Considering the current challenges in eating out, the board thought it was an interesting idea and agreed to investigate. Tisa was encouraged to share any additional information / insight she had with the board using dunbartonpines@outlook.com.

Thank You!



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